

**Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
December 12, 2012 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:05p.m.

Opening 7:02 p.m.

Flag Salute

Statement of Adequate Notice

- Victor Cioni read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Victor Cioni, Jeff Haines, Adam Robinson, Joe Pinto and Michael Nachbaur (7:42)
- Also Present: Melissa Hommes, Scott McDonald, Susan Turner and Councilman Robert Torres (Audience) (7:18)

Minutes of Prior Meetings

- Jeff Haines moved to approve the minutes from the 11/14/12 meeting with no changes. Seconded by Adam Robinson. Ayes: 4 Nays: 0 Absent: 3. Minutes approved, motion carried.

Audience Participation

- Councilman Robert Torres presented his proposal for an ice skating area to be constructed in the field next to the Borough DPW garage. After the audience participation was closed commissioners discussed the proposal. Concerns were cited regarding the average temperature in winter months, maintenance of the rink, snow removal and other issues. Jeff Haines moved that the Recreation Commission does not support Mr. Torres’ ice rink proposal. Seconded by Michael Nachbaur. Ayes: 5 Nays: 0 Absent: 2. Motion carried. Victor will compose a letter to the Borough Manager and the Borough Council regarding Mr. Torres’ proposal which will be sent to Melissa Hommes for review.
- Jeff Haines moved to close the audience participation. Seconded by Adam Robinson. Ayes: 5 Nays: 0. Motion carried.

Communications

- None

Recreation Director’s Report

- The NJ Devils will provide hockey equipment needed for the Street Hockey program.
- Various programs’ equipment will be kept in a locked area at Borough Hall and will be “signed out” by liaisons/coaches.
- Sports equipment will be purchased off-season when possible to help keep costs down.

Report from Council Liaison

- None

Report from Secretary

- None

Old Business

- Grandstand 3rd party contract - Melissa will add a prepackaged food clause regarding food allowed for sale, and a “check-in, check-out” checklist, and will further define the term “satisfactory condition” within the contract. Jeff Haines moved to accept the Grandstand 3rd party contract. Victor Cioni seconded. Ayes: 5 Nays: 0 Absent: 2. Motion carried

New Business

- Victor Cioni discussed setting up an ice rink on the infield of the softball field in Borough Park. Concerns were cited regarding maintenance, average temperatures, costs, snow removal and other issues. Melissa Hommes will use a frame and a tarp to create a mini rink with the required level of water to see if it freezes/remains frozen this winter. The possibility of using the basketball court was raised. Melissa will measure the basketball court. Cost of this rink project would be \$5,000 initial spend for a 40 ft x 90 ft rink, not including any part time employee costs.
- 2013 Marketing plan/budget – Instead of sending out a mailer for the pool Victor Cioni proposed placing a full page ad in the Washington Messenger the first week of May and the first week of June. This would cost \$668.00 (\$334.00 per ad X 2 ads) and reach 8,500 people in the area. Victor also provided information on a municipality special offered by Comcast Cable under which a 30 second commercial would be shown 200 times each month in April, May and June, on the channels and at the times of our choosing, at a cost of \$1.00 per spot (\$600.00 total). Production costs would be \$750.00 for using stock footage, \$950.00 to shoot an original commercial. The commercial would be shown throughout the Skylands region of Comcast’s service area which includes all of Warren County with the exception of Phillipsburg. The possibility of having Warren County Technical School students assist with creating a commercial was discussed. The total cost for the Washington Messenger ad and the Comcast commercial fall within the \$2,500.00 budgeted for marketing. The commission approved spending advertising fees for ads in the Washington Messenger and on the Comcast commercial.
- Basketball refund approved.

Sports Programs

- Swim Team – (Joe Pinto) – the 3rd Annual Bowling Fundraiser is to be held in April. Joe would like to advertise in the April edition of the Washington Messenger. Victor will put the flyer information on the Facebook page.
- 5k – (Adam Robinson) – Adam is working on a Recap of the event. In January he will put info regarding the 2013 race onto 5K websites
- Youth Soccer – (Victor) - Victor has not heard from Terry Finnegan regarding reviewing feedback on the program.
- Field Hockey – (Mike Nachbaur) -no report
- Street Hockey – (Mike Nachbaur) – Registration numbers are low especially in K-3 group. Melissa will contact Morris to put info out in the Borough email blast and Victor will put info on Facebook. Mike recommends cancelling the K-3 group because of low enrollment but he will wait for the final registration numbers. Skill assessment will be 6:00 Tuesday Dec 18th at Memorial School.
- Youth Basketball – (Mike Nachbaur) - Practices have started. No game schedule has been set up yet. Key boxes have been installed at Memorial for the rims’ key. A closet key will be obtained from the school and kept in the key box.
- Youth Baseball – (Adam Robinson) – Little League started sign-ups last week.
- Girls Softball – (Jeff Haines)
- Karate – (TBD) - The 2nd Session will start Jan 11, 2013. Melissa will remind Victor to put a notice on Facebook

- Adult Softball – (TBD) -no report
- Adult Baseball – (Adam Robinson) – Neshanic Old Timers’ Game- they want to hold a game the beginning of June but that conflicts with All Star Game. Holding a game during 4th of July festivities was discussed.
- Men’s Basketball –(Victor) -no report
- Pool – (Victor) – no report
- Tennis Clinic –(Victor) – no report
- Lacrosse Clinic – no report.

Website – Changes Needed

We now have 249 friends on Facebook.

Commission Comments

- Scott McDonald - nothing
- Jeff- nothing
- Adam – nothing
- Michael – nothing
- Tim – N/A
- Victor – nothing

Recap

Adjournment

- Jeff Haines motioned to adjourn the meeting at 9:30 pm, Victor Cioni seconded. Ayes: 5 Nays: 0.
Motion carried

Adjourn **9:30 PM**